

# VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN

(Affiliated to Tamil Nadu Teacher's Education University, Chennai,
Approved by NCTE, Accredited by NAAC)
Elayampalayam - 637 205, Tiruchengode Tk.,
Namakkal Dt., Tamil Nadu.

### CALENDAR

2022 - 2023

Phone No. : 04288 - 234565,

Fax : 04288 - 234890,

Mobile : 09443734565,

Web Site : www.vivekanandhacollegeofeducation.org,

E-mail: vivekanandha2010@gmail.com













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Vidhya Rathna, Rashtriya Ratan, Hind Rattan கொங்குநாட்டுச் சாதனையாளர்

Prof. Dr. M. KARUNANITHI, B.Pharm, M.S., Ph.D., D.Litt., Founder, Chairman & Secretary

Angammal Educational Trust
Krishna Educational Charitable Trust
Rabindharanath Tagore Educational Charitable Trust
Tiruchengode and Sankari.

#### **VIVEKANANDHA EDUCATIONAL INSTITUTIONS FOR WOMEN**

His vision has sculpted a fascinating sprawling campus radiating the spirit of knowledge and wisdom. He is an educationist with intense passion for serving the cause of women's upliftment. His profound compassion impels him to serve the poor and underprivileged sections of society. His philanthropic qualities, generous gestures and humane approach constitute the core of his personality.

Our Founder's Vision

" The hand that rocks the cradle should rule the world "



#### PERSONAL MEMORANDUM

Name	:	
Reg. No.	:	
Blood Group	:	Recent
Degree	:	Passport Size Photo
Major / Class	:	
Dayscholar / Hostelle	er:	
Father Name	:	
Mother Name	:	
Residential Address	:	
Permanent Address	:	
Aadhar Card No.	:	
Phone No.	:	
E-Mail ID	:	
Name of the Bank	:	Branch :
Account No.	:	
IFSC	:	MICR :

#### தமிழ்த்தாய் வாழ்த்து

நீர ாரும்கட லுடுத்தநிலமட ந்தைக்கெழிலொழுகும் சீர ாரும்வதனமெனத் தீகழ்பர தக்கண்ட மிதில் தெக்கணமும் அதிற்சிறந்த தீர ாவிட நண்குநாடும் தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எ த்திசையும்புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!

உன் சீாிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே ! வாழ்த்துதுமே !!

வாழ்த்துதுமே !!!

– மனோன்மணியம் பெ. சுந்தர னார்.

#### NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya he
Bharata Bhagya-Vidhata
Punjaba-Sindhu-Gujarata-MarathaDravida-Utkala-Banga
Vindhya-Himachala Yamuna-Ganga
Uchchala-Jaladhi-taranga
Tave-Subha Name jage,
Tave subha asisa mage
Jahe tave jaya-gatha,
Jana Gana Mangala-Dayaka Jaya he
Bharata-Bhagya-vidhata,
Jaya he, jaya he, jaya he,
Jaya jaya jaya jaya, he!

- Rabindranath Tagore.

#### SAID BY THE SAINT ....



Man-making education is the need of the hour. We want education by which character is formed, strength of mind is increased, intellect is expanded so that one can stand on one's own feet. In fact,

Education is the manifestation of knowledge that is already in man. Eradication of illiteracy is the real social service to mankind. What sculpture is to a block of marble, Education is to the Human soul. The aim of education is to teach us how to think rather than what to think. Character development is great and is the sole aim of Education. It does not consist in mastering of languages, but is found in the moral training which extends beyond the school room. It is the knowledge of how to use the whole of oneself.

#### **NATIONAL PLEDGE**

India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people I pledge my devotion and in their well being and prosperity alone, lies my happiness.

#### **ABOUT THE COLLEGE**

Vivekanandha College of education for women was established and hailed into Women's Educational Service in the Year 1995. Angammal Educational Trust Chaired by the great Educationalist "Vidhya Rathna". Prof. Dr. M. Karunanithi B.Pharm., M.S., Ph.D., D.Litt., sponsors this college and other institutions under the name of the great Saint Vivekanandha. Our institutions are situated on either side of Tiruchengode-Namakkal Main Road at Elayampalayam, 6 kms away from Tiruchengode.

#### **VISION**

Vivekanandha College of Education for Women aspires to be an universally recognized premier institution that offers to the society, globally competent teachers who are humane, collaborative and multicultural in their outlook, the integration of teaching and learning, advancement of knowledge base through research and scholarship, leadership in service and outreach programmes, education to students to develop multidisciplinary skills that facilitate them to mould the pillars of the nation who are grown with values, aptitude and right attitude towards themselves and to the world community and encourage students for the lifelong learning.

#### **MISSION**

Vivekanandha College of Education for Women has the mission for striving.....

- To prepare outstanding Educators, Scholars and Researchers in Teacher Education Programme.
- To effective use of Technology in Teaching and Learning and Research Process.
- To develop Teachers with understanding the Principles of Pedagogy and its application in the Curriculum Transaction and Evaluation.
- To provide Educational Facilities to the Rural and Socio Economically Backward Women Students without charging Donation and Heavy Fees.
- To develop True Spirit of Democracy and prepare the Teachers to be Responsible Citizens of India and.
- To develop Creativity among Teachers to Nurture the Creativity among the Younger Generations.

#### **COUNCIL OF THE MANAGEMENT**

"Vidhya Rathna"

Prof. Dr. M. Karunanithi, B.Pharm., M.S., Ph.D., D.Litt., Chairman & Secretary

Tmt. Krishnaveni Karunanithi, M.A.

Managing Director

Dr. S. Arthanareeswaran, M.D. (General Medicine.)
Joint Managing Director

Dr. K. Sreeraaghanidhi Arthanareeswaran, M.S., (Ophthal) Joint Secretary

Dr. K. Krupanidhi, M.D.(Emergency Medicine)
Vice Chairman

**Dr. K.B. Nivethana Krupanidhi,**M.B.B.S., M.S. (OG) Director

#### **ADMINISTRATIVE BODY**

Prof. Dr. S. Kuppuswami, B.E., M.Sc., (Engg)., Dr.Ing (France) Executive Director

Mr. M. Chokkalingam, M.Sc., B.Ed.

Chief Executive

Dr. V. Kumaravel, Ph.D(SM).,Ph.D.(KM)

Director (Skill Development & Corporate Relation)

Mr. M. Saravanan, M.Sc., M.Phil.

Placement Director

Mr. P. Krishnamoorthi, M.Sc., B.Ed.

Finance Officer

#### **GOVERNING COUNCIL**

"Vidhya Rathna"

Prof. Dr. M. Karunanithi, B.Pharm., M.S., Ph.D., D.Litt.

Chairman & Secretary

Tmt. Krishnaveni Karunanithi, M.A.

Managing Director

Dr. S. Arthanareeswaran, M.D. (General Medicine.)

Joint Managing Director

Dr. K. Sreeraaghanidhi Arthanareeswaran, M.S. (Ophthal)

Joint Secretary

Dr. K. Krupanidhi, M.D.(Emergency Medicine)

Vice Chairman

Dr. K.B. Nivethana Krupanidhi, M.S.(OG)

**Executive Director** 

Mr. M. Chokkalingam, M.Sc., B.Ed.

Chief Executive

Dr. J.Sasipriyaa, M.Sc., M.Sc., M.Ed., M.A., M.Phil., Ph.D. Principal

#### COURSES OFFERED 2022 - 2023

(Affiliated to Tamil Nadu Teacher's Education University, Chennai. Recognized by the Government of Tamil Nadu, Approved by NCTE)

Courses Offered During the Academic Year 2022 - 2023`.

DEGREE	COURSES	DURATION
B.Ed.	Tamil	2 Years
B.Ed.	English	2 Years
B.Ed.	Mathematics	2 Years
B.Ed.	Physics	2 Years
B.Ed.	Chemistry	2 Years
B.Ed.	Botany	2 Years
B.Ed.	Zoology	2 Years
B.Ed.	Commerce	2 Years
B.Ed.	History	2 Years
B.Ed.	Computer Science	2 Years
M.Ed.	Education	2 Years

#### **VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN**

- ♦ Year of Establishment : 2005
- \* NCTE Order No:
- ◆ B.Ed. F.SRO / NCTE / B.ED. / 2004-2005 / 365 DATED 01.02.2005
- ◆ B.Ed. F.SRO / NCTE / B.ED-AI / 2006 2007 / 47 DATED 03.04.2008
- ◆ B.Ed. F.SRO / NCTE / APSO1155 / B.ED / TN / 2014-15 / 64246 DATED 08.05.2015
- ◆ B.Ed. F.SRO / NCTE / APSO7805 / B.ED-AI / TN / 2014-15 / 64239 DATED 08.05.2015
- ◆ M.Ed. F.SRO / NCTE / M.ED. / 2006-07 / 9215 DATED 13.11.2006
- M.Ed. F.SRO / NCTE / APSO5267 / M.ED / TN / 2015 / 65338
   DATED 22.05.2015
- **★ University Affiliation No:**
- ◆ B.Ed. TNTEU / R / Affln / Certificate / 2010 / 786 DATED 15.10.200₽
- ◆ M.Ed. PU / R / 21539 / B3 / 2007 DATED 28.12.2007
- M.Ed. TNTEU / R / AFFLN / Certificate / 2009 / 787
   DATED 15.10.2009

In terms of section 14(3) of NCTE Act and in accordance with the Regulations, 2014, the Southern Regional Committee, NCTE hereby grantrecognition to Vivekanandha College of Education for Women (11436), Elayampalayam, Namakkal District - 637 205, Tamilnadu for conducting B.Ed programme of two years duration with an annual intake of 100 for two basic units of 50 students each from the academic session 2015-16 and conducting B.Ed-Al programme of two years duration with an annual intake of 100 for two basic units of 50 students each from the academic session 2015-16.

And also In terms of section 14(3) of NCTE Act and in accordance with the Regulations,2014, the Southern Regional Committee, NCTE hereby grantrecognition to Vivekanandha college of Education for women (11436), Elayampalayam, Namakkal District - 637205, Tamilnadu for conducting M.Ed programme of two years duration with an annual intake of 50 students (one unit) from the academic session 2015 - 16.

Vivekanandha College of Education for Women (11436)
Accredited by NAAC with B Grade. Grade point is 2.46.
We uploaded NCTE-TeachR affidavit with Payment of NCTE
Norms. Applied Re-Accredidation Cycle - 2.

"Vidhya Rathna"

Prof. Dr. M. KARUNANITHI, B.Pharm., M.S., Ph.D., D.Litt.

Chairman & Secretary

Vivekanandha Educational Institutions & Hospitals.

Dr. J.SASIPRIYAA, M.Sc., M.Sc., M.Sc., M.Ed., M.A., M.Phil., Ph.D.

Principal, Vivekanandha College of Education for Women,

Phone Number: 04288 - 234565.

#### **ANTI RAGGING COMMITTEE**

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil., (Ph.D).,

Mrs. S. SENTHAMARAI SELVI, M.Sc., M.Ed.,

Mrs. B.S. BINDHU, M.Sc., M.Ed.,

#### STUDENTS GRIEVANCE CELL

Mrs. R. SARASWATHI, M.Sc., M.Ed.,

Mrs. P. SUMATHI, M.A., M.Ed.,

Mrs. K. REVATHI, M.A., M.Ed.,

#### **INTERNAL COMPLAINTS COMMITTEE**

Mrs. K. NALINI, M.A., M.Ed., M.Phil., Ph.D(doing)

Mrs. G. HELEN SAHAYA RANI, M.Sc., M.Ed.

Mrs. C. RAJALAKSHMI, M.Sc., M.Ed.,

#### **PLACEMENT CELL**

Ms. A. SELVI, M.A., M.Ed.,

Mrs. K. REVATHI, M.A., M.Ed.,

#### **ENVIRONMENT CLUB**

Mr. D. KADHIRESAN, M.Sc., M.Ed.,

Mr. N.KRISHNAMOORTHY, M.Sc., M.Ed., M.Phil.,

Mrs. M. SENTHAMILSELVI, M.Sc., M.Ed.,

#### **RED RIBBON CLUB**

Mr. S. VIJAYKUMAR, M.A., M.Ed., M.Phil., Ph.D(doing)., (NET)

Mr. L. RAMESH, M.A., M.Ed., M.Phil.,

#### **YOUTH RED CROSS (YRC)**

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil, (Ph.D).,

Mr. K. SASIKUMAR, M.Sc., M.Ed., (SET)

# VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN FACULTY MEMBERS ( 2022 - 23 ) TEACHING STAFF B.Ed.,

Dr. J.SASIPRIYAA, M.Sc., M.Sc., M.Ed., M.A., M.Phil., Ph.D. Principal

Mr. P. SENTHIL KUMAR, M.A., M.Ed.,
Assistant Professor in Perspective in Economics

Mr. S. SELVA KUMAR, M.A., M.Ed.,
Assistant Professor in Perspective in Economics

Mr. S. KANNAN, M.Sc., M.Ed.,
Assistant Professor in Perspective in Geography

Mrs. P. SUMATHI, M.A., M.Ed., Assistant Professor in Perspective in History

Dr. K. NALINI, M.A., M.Ed., M.Phil., Ph.D Assistant Professor in Pedagogy of Tamil

Ms. A. SELVI, M.A., M.Ed., Assistant Professor in Pedagogy of English

Mr. T. MUNIRAJ, M.Sc., M.Ed., Assistant Professor in Pedagogy of Maths

Mrs. S. SENTHAMARAI SELVI, M.Sc., M.Ed., Assistant Professor in Pedagogy of Chemistry

Mrs. B.S. BINDHU, M.Sc., M.Ed., Assistant Professor in Pedagogy of Biological Science

Mr. M. KALIMUTHU, M.Com., M.Ed.,
Assistant Professor in Pedagogy of Commerce

Mr. S. ARUMUGAM, M.A., M.Ed., M.Phil., Assistant Professor in Pedagogy of History

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil., (Ph.D)., Assistant Professor in Pedagogy of Computer Science

Mrs. P. GOMATHI, M.P.Ed.,
Assistant Professor in Pedagogy of Health and Physical Education

Mr. J. VENKATESAN, M.F.A., Assistant Professor in Pedagogy of Fine Arts. Mrs. N. AMUTHA, M.F.A.,

Assistant Professor in Pedagogy of Performing Arts

Mrs. G. HELEN SAHAYA RANI, M.Sc., M.Ed.,

Assistant Professor in Perspective of Psychology

Mrs. K. REVATHI, M.A., M.Ed.,

Assistant Professor in Perspective in Economics

Mr. S. PALANI, M.Sc., M.Ed.,

Assistant Professor in Perspective in Geography

Mrs. C. RAJALAKSHMI, M.Sc., M.Ed.,

Assistant Professor in Perspective in Geography

Mr. L. RAMESH, M.A., M.Ed., M.Phil.,

Assistant Professor in Pedagogy of Tamil

Mr. T. PASUPATHI, M.A., M.Ed., M.Phil.,

Assistant Professor in Pedagogy of English

Mrs. R. SARASWATHI, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Maths

Mr. J. RAJA, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Physics

Mr. D. KADHIRESAN, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Zoology

Miss. C. SELVI, M.Com., M.Ed.,

Assistant Professor in Pedagogy of Commerce

Mrs. S. MUTHUKUMAR, M.A., M.Ed.,

Assistant Professor in Pedagogy of History.

Mrs. M. SUDHA, M.C.A., M.Ed.,

Assistant Professor in Pedagogy of Computer Science.

Mrs. J. ARUNA, M.P.Ed.,

Assistant Professor in Pedagogy of Health and Physical Education.

Mr. M. GEJENDRAN. M.F.A..

Assistant Professor in Fine Arts.

Mr. A. SASI KUMAR, M.F.A.,

Assistant Professor in Pedagogy of Performing Arts.

#### **TEACHING STAFF M.Ed.**

Dr. J.SASIPRIYAA, M.Sc., M.Sc., M.Ed., M.A., M.Phil., Ph.D. Principal Dr. V.P. MOULA DEVI, M.A., M.Ed., Ph.D., SET., Professor Dr. R. MUTHUKUMAR, M.Sc., M.Ed., Ph.D., Professor Dr. E. NEELAMEGAM, M.Sc., M.Sc., M.Ed., M.Phil., Ph.D. Asso. Prof. Asso. Prof. Dr. S. BABU, M.A., M.Ed., Ph.D., Dr. D. JANARTHANAM, M.Sc., M.Ed., Ph.D., Asst. Prof. Asst. Prof. Mr. K. SASIKUMAR, M.Sc., M.Ed., (SET) Mr. S. VIJAY KUMAR, M.A., M.Ed., M.Phil., Ph.D(doing)., (NET) Asst. Prof. Asst. Prof. Mrs. M. SENTHAMILSELVI, M.Sc., M.Ed., Asst. Prof. Mr. M. PRABAKARAN, M.Sc., M.Ed., Mr. R. RAJKUMAR, M.Sc., M.Ed., (SET) Asst. Prof.

#### **NON TEACHING STAFF**

MADHESHWARAN.M Office Superintendent RATHINAVEL .P Librarian SIVASURIYA.T Librarian SARANYA.D Lab Assistant JOTHIMALAR .M Lab Assistant KULOTHUNGAN .K Account Assistant MAHALAKSHMI.E Computer Operator JAHANSELVAKUMAR .M Store Keeper SENTHILKUMAR .P Technical Assistant BALAJI .R Lab Attendant LOGANATHAN .K Lab Attendant KARUNYA R Computer Operator RAMAJAYAM .V Office Assistant

#### **FACILITIES**

#### **HOSTEL**

Well furnished Hostels (UG & PG) are situated inside the college campus. The rooms are available for all UG, PG students The hostel provides hygienic pure vegetarian food using the latest steam technology.

The hostel has regular supply of ordinary and hot water with parallel tap system for drinking and bathing.

On demand, special rooms with attached bath are also provided to the inmates.

#### **TRANSPORT**

The management operating a fleet of Buses and Vans, numbering more than 130 for easy mobility of the students from different parts of the districts of Namakkal, Erode, Salem and Karur.

#### LIBRARY

- 1. The library is kept open from 8.30am to 7.30pm on all working days without break.
- 2. Strict Silence should be observed in the library.
- 3. Personal belongings such as bags, tiffen boxes, notes etc should be left at the entrance of the library.
- 4. Member of Teaching faculty can borrow up to 7 books at ,a time.
- 5. Member of Non-Teaching staff may borrow not more than 2 books at a time.
- All UG Students will be given 2 tickets, PG 3 tickets Books will be issued to students & Staff only on exchange of tickets.
- 7. Lending Period:

Staff - 30 days

Students:

UG - 10 days

PG - 15 days

- Books may be renewed for the further period if there is no demand for them from other students.
- 8. Reference books such as dictionary, encyclopedia, and books labeled, as reference will not be lent.
- 9. Students & Staff should not damage, write or make any mark on any books or periodicals belonging to the library.
- 10. If a book is lost or missing, the borrower shall either pay 2 times of its cost or replace it with a new copy.
- Students & Staff must examine the book on receiving it and report to the librarian about any damage found therein.
   Otherwise the borrower will be responsible for the damage.
- 12. Tickets are not transferable. Sub-lending of books is also forbidden.
- Students & Staff should return all books borrowed from the library one week before the last working day of the academic year.
- 14. Loss of tickets should be reported to the Librarian who will issue duplicate on payment Rs.50/- per ticket. ....
- 15. Theft, vandalism and destruction of library books, journals and related materials are also considered as serious offences and those who cause such offences will be dealt with seriously.
- 16. Students & Staff should take care of their purses, key bunches, diaries, notebooks etc, while they are in the library. The library is not responsible for any claim of loss or damage to such articles.
- 17. This is your library. It is your responsibility to keep it neat and tidy, and create a conducive atmosphere for reading.

#### BANK

Indian Overseas Bank has its extension counter in separate wing within the campus. The students and the staff can operate accounts. ATM facility is also available in the bank.

#### **CANTEEN**

The College Canteen caters to the taste of the students and the staff with fresh and hygienic food. The canteen provides eatables, fruit juice, soft drinks, food varieties and stationary items.

The users should collect the bill to receive the things. The canteen is fitted with television for relaxation. There are separate regions for the staff and the students.

#### **SUGGESTION BOX**

The management has installed suggestion boxes in the college and in the hostel. The students and the staff members may use the box for the representation of their genuine problems / grievances to the management. Also, general suggestions for the improvement of the institution may be put in the box.

#### **HOSPITAL**

The Management sponsors an Eye care hospital and a General hospital. They are dedicated to Medical Service. Sick students will be treated as out patients or admitted in the hospitals for treatment.

#### **OTHER AMENITIES**

- The College and the hostel have uninterrupted power supply with high power generators. All laboratories have UPS for continuous functioning.
- The Management has installed a mineral water unit for the supply of drinking water to the college and the hostel round the clock.
- There is a STD Center with multi-lines in the campus for the use of all

#### **EXTRA CURRICULAR ACTIVITIES**

The students are encouraged to develop their sportive spirit. Interested sports persons are given special training to participate in various sports activities / competitions outside the college.

- → All B.Ed and M.Ed students are given one-day pleasure tour, with staff members.
- The cultural and the artistic talents of the students are brought out with opportunities for expression and exhibition to the society.
- ◆ Environmented Education Citizenship \ Camp is arranged.

#### ACADEMIC CODE

- Classes commence at 9.30 am and close at 4.00 pm
- Attendance will be taken twice a day at the beginning of FN & AN Session hours.
- Students should attend the classes regularly. No student should absent.
- Herself from the class without prior permission from the class teacher and the Head of the Department.
- ◆ Student should have a minimum of 80% attendance for being allowed to University exam.
- The leave letter must be counter-signed by parents or by warden in the case of hosteller. In the case of sick leave, medical certificate must be produced.
- Continuous absence of a Student for more than 3 days will be intimated to the parents immediately.
- Monthly tests are conducted for all the B.Ed and M.Ed classes every month.
- Students should make active participation in all functions / seminar classes organized by the College.
- After the completion of the academic cycle, Students shall write Three Model exams.
- ◆ All M.Ed., students should do dissertation work.
- Special classes on communication English is conducted for the B.Ed and M.Ed students. Also, spoken English classes are conducted for all the students who have come from Tamil medium schools.

#### **DURATION OF THE B.Ed., & M.Ed., COURSE (2 YEARS)**

The course duration is two academic years. Each year consisting of 200 working days / curriculum transaction days or 1200 hours ( 6 days per week @ 6 hours per day ) excluding admission and examination days. In the second year, 200 working days will include teaching practice. For both the years revision examination and study holidays will include.

#### **ATTENDANCE**

Each candidate whose admission is approved by Tamil Nadu Teachers Education University should gain 85% i.e. 170 days ) of attendance, failing which they will not be permitted to appear for the B.Ed., & M.Ed., degree examination ( both written and Practical Examination for B.Ed., )

#### CODE OF CONDUCT IN THE COLLEGE

- Students should wear uniform sarees for becoming cultured personality. College function days they may castum un uniform.
- Students should follow the widely acceptable code of behaviour.
- All students should show obedience and respect to the teachers. Students should salute the teacher and the management people on seeing them for the first time every day.
- When teachers enter/leave the class room, the students should stand up as a mark of respect.
- All students have the responsibility of keeping the campus clean.
- Students should stand away from improper activities that may pollute the peaceful atmosphere of the campus.
- Problems of any sort may be reported to the principal/the management through proper channel.
- Free time, if available, must be spent in the library in a way useful for academic progress.

- ◆ Students should maintain cordial, friendly and congenial relationship among themselves.
- Various amenities provided by the management should be properly utilized.
- Free transport service.
- Free Transport service is rendered and all students should travel only by the college bus.
- Students who travel by college bus should produce the free bus pass on demand. Free pass will be given for one bus and particular stop only.
- They should keep the ID card in their safe custody. Incase of loss of the pass/card, duplicate pass/card can be obtained by paying Rs. 50/-
- All students should have gathered in the class before the teacher's arrival. The students who come to the class after the arrival of the teacher will not be allowed.
- While moving from the classroom to the library, the students should maintain silence so as not to disturb other classes.
- Students should treat/handle the college properties as their own. Improper use and damage thereon of any will be recovered from the students.
- Students should regularly watch the notice boards in the department and in the college office for notices and circulars of all sorts.
- Students who do not travel by college bus should sign in the main gate register while entering and leaving the college.
- ◆ The day scholars should obtain "VISITOR'S PASS" from the office and the parents will be allowed only with the pass.
- Visitors should sign and collect the entry pass at the gate.
- The disciplinary committee consisting of staff members will watch the discipline of the students. If any student is found indisciplinary, the committee will discuss and send its recommendations to the management.

#### **CODE OF CONDUCT IN THE HOSTEL**

- Two separate hostels function in the campus for both UG and PG students.
- Students seeking admission to the hostel may contact the warden.
- Hostellers are not allowed to vacate the hostel in the mid year in certain cases, if they are allowed, they must pay the bus fees to come as day scholars.
- Students should maintain the mess timings

#### **MESS TIMINGS**

Breakfast : 7.30 a.m. to 09.00 a.m. Lunch : 12.15 p.m. to 1.00 p.m.

Evening

refreshment : 4.00 p.m. to 5.00 p.m. Supper : 07.30 p.m. to 09.30p.m.

#### FOR DECLARED HOLIDAYS

- Mess bill reduction will be given only when the holidays is going to be a minimum of 4 days.
- No reduction in the mess bill will be given for the Saturdays and Sundays.
- Full mess bill reduction will be given for the days which is falling between the last university Exam and commencement of the next semester.

#### **GENERAL RULES**

- Hostellers should obtain pass for visitors (maximum three persons in number) at the time of admission and without "VISITOR'S PASS" no one will be allowed to contact the inmates.
- Visitors are allowed only on Sundays.
- Only parents and guardians as in the visitor's card will be allowed to contact the inmates.
- Inmates will be allowed to go home during the holidays only.

- ♦ However, this rule is relaxable in sick-cases.
- Students in ill health should immediately report to the warden for medical treatment.
- The inmates are not allowed to remain in the hostel room during the working hours. However the sick are exempted from this with prior permission from the warden.
- PCO with multi-telephone lines functions at the hostel reception hall for the comfort of all inmates.
- Only the parents are allowed to contact the inmates over phone. Call from others are not entertained.
- Students can make telephone calls during the following hours.

On Week Days - 7.00 a.m. to 10.30 p.m.
On Sundays - 7.00 a.m. to 1.00 p.m.
2.00 p.m. to 5.00 p.m.

- While leaving the room, the inmates should switch off all the lights and fans.
- When the students return to the hostel after holidays, they should reach before 6.00 p.m. OUTING. IS NOT ALLOWED.
- Students' letters will be posted/delivered only after scrutiny.
- The warden reserves the rights to inspect the room and the things of inmates at any time.
- Ragging is a punishable offence. If anybody found involved in ragging, she will be immediately expelled from the college and hostel.
- Students should not conduct any function or anything like that without the knowledge of the warden. They should not put up anything on the notice board or at any other place.
- Inmates should not keep a large amount of cash, gold or any other costly ornaments in their rooms. The management will not hold any responsibility for the loss of things if any.
- Visitors should bring their identity cards. Otherwise they will not be allowed.

- Visitors are not allowed to enter the rooms of the students.
- Students are allowed to talk only with their visitors and not with the visitors of other students. If they do so, that visitor's name will be cancelled from the visitor's card.
- ◆ For "Send only with Parents" Students: Telephone messages, letters, telegrams etc. from the parents are not accepted to send the students from the hostel. Parents / Guardians who come to take the students with them should produce the visitor's card.
- If a student vacates the hostel, she should collect her things within a month.
- After given admission to the hostel, students are not allowed to come as day scholars even for 1 or 2 days.
- Parents should avoid sending money through courier services. For any loss, the management will not be responsible.
- The possession / use of cell phone is not permitted in the campus, if cell phone is found with any student it will be ceased and will not be returned for any reasons.
- All should maintain peace and silence with proper adherence to the codes of conduct framed by the management.
- ◆ The decision of the management is final on all matters.

### RAGGING PREVENTION RULES EXTRACT OF ACT NO. 7 OF 1997

An Act to prohibit "Ragging" in Educationas in the state of Tamil Nadu. Short title, extent and commencement

- This Act may be called the TamilNadu Prohibition of Ragging Act 1997.
- 2. It extends to the whole the State of TamilNadu.
- It shall be deemed to have come into force on the 19th day of December 1996.

#### **DEFINITION**

In this Act unless the context otherwise requires, 'Ragging' means display of noisy disorderly conduct or doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any. Educational Institution and includes, teasing, abusing of, playing practical jokes on, or cau ing hurt to such students or asking the student to do any act or perform something which such student will not in the ordinary course willingly do.

#### PROHIBITION OF RAGGING

Ragging within or outside the educational institution is prohibited.

#### **PENALTY FOR RAGGING**

Whoever directly or indirectly commits, participates in, abets or propagates. 'ragging' within or outside any Educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

#### **DISMISSAL OF STUDENT**

Any student convicted of an offence under section 4 shall also be dismissed from the educational Institution and such student shall not be admitted in any other Educational Institution.

#### SUSPENSION OF STUDENT

- Without prejudice to the foregoing provisions, whenever any student complaints of ragging to the Head of an Educational institutions, or to any other person responsible for the management of the Educational Institution, Such head of the Educational Institution or person responsible for the management of the Educational Institution shall enquire into the same immediately and iffound true shall suspend the student, who has committed the offence, from the Educational institution.
- The decision of the Head of the Educational Institution or the person responsible for the management of the Educational Institution on any student. indulged in ragging under subsection (1) shall be final.

ACADEMIC CALENDAR 2022 - 2023

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		August - 2022
Date	Day	Information
1	Mon	B.Ed II Year School Internship Training Start
2	Tue	
3	Wed	Aadiperukku - Local Holiday
4	Thu	
5	Fri	
6	Sat	Holiday
7	Sun	Holiday
8	Mon	
9	Tue	Muharram - Holiday
10	Wed	
11	Thu	
12	Fri	
13	Sat	Holiday
14	Sun	Holiday
15	Mon	Independence day - Holiday
16	Tue	
17	Wed	
18	Thu	
19	Fri	Krishna Jayanthi - Holiday
20	Sat	Monthly Holiday
21	Sun	Holiday
22	Mon	Monthly Holiday
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	Holiday
28	Sun	Holiday
29	Mon	
30	Tue	
31	Wed	Vinayagar Chathurthi-Holiday

		September - 2022
Date	Day	Information
1	Thu	
2	Fri	
3	Sat	Holiday
4	Sun	Holiday
5	Mon	Teachers Day
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	Holiday
11	Sun	Holiday
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	Holiday
18	Sun	Holiday
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	Holiday
25	Sun	Holiday
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	Pooja Celebration

	October - 2022			
Date	Day	Information		
1	Sat	Monthly Holiday		
2	Sun	Gandhi Jayanti-Holiday		
3	Mon	Monthly Holiday		
4	Tue	Ayutha Pooja - Holiday		
5	Wed	Vijaya Dasami - Holiday		
6	Thu			
7	Fri			
8	Sat	Holiday		
9	Sun	Milad-un-nabi - Holiday		
10	Mon			
11	Tue			
12	Wed			
13	Thu			
14	Fri			
15	Sat	Holiday		
16	Sun	Holiday		
17	Mon			
18	Tue			
19	Wed			
20	Thu			
21	Fri			
22	Sat	Monthly Holiday		
23	Sun	Holiday		
24	Mon	Deepavali - Holiday		
25	Tue	Monthly Holiday		
26	Wed			
27	Thu			
28	Fri			
29	Sat	Holiday		
30	Sun	Holiday		
31	Mon			

	November - 2022		
Date	Day	Information	
1	Tue		
2	Wed		
3	Thu		
4	Fri		
5	Sat	Holiday	
6	Sun	Holiday	
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat	Holiday	
13	Sun	Holiday	
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat	Holiday	
20	Sun	Holiday	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat	Holiday	
27	Sun	Holiday	
28	Mon		
29	Tue		
30	Wed		

	December - 2022							
Date	te Day Information							
1	Thu							
2	Fri							
3	Sat	Holiday						
4	Sun	Holiday						
5	Mon							
6	Tue							
7	Wed							
8	Thu							
9	Fri							
10	Sat	Holiday						
11	Sun	Holiday						
12	Mon							
13	Tue							
14	Wed							
15	Thu							
16	Fri							
17	Sat	Holiday						
18	Sun	Holiday						
19	Mon							
20	Tue							
21	Wed							
22	Thu							
23	Fri	Monthly Holiday						
24	Sat	Monthly Holiday						
25	Sun	Christmas – Holiday						
26	Mon	Monthly Holiday						
27	Tue							
28	Wed							
29	Thu							
30	Fri							
31	Sat	Holiday						

	January - 2023						
Date	Day	Information					
1	Sun	Holiday					
2	Mon						
3	Tue						
4	Wed						
5	Thu						
6	Fri						
7	Sat	Holiday					
8	Sun	Holiday					
9	Mon						
10	Tue						
11	Wed						
12	Thu						
13	Fri						
14	Sat	Holiday					
15	Sun	Holiday					
16	Mon						
17	Tue						
18	Wed						
19	Thu						
20	Fri						
21	Sat	Holiday					
22	Sun	Holiday					
23	Mon						
24	Tue						
25	Wed						
26	Thu	Republic Day					
27	Fri						
28	Sat	Holiday					
29	Sun	Holiday					
30	Mon						
31	Tue						

	February - 2023						
Date	Day	Information					
1	Wed						
2	Thu						
3	Fri						
4	Sat	Holiday					
5	Sun	Holiday					
6	Mon						
7	Tue						
8	Wed						
9	Thu						
10	Fri						
11	Sat	Holiday					
12	Sun	Holiday					
13	Mon						
14	Tue						
15	Wed						
16	Thu						
17	Fri						
18	Sat	Holiday					
19	Sun	Holiday					
20	Mon						
21	Tue						
22	Wed						
23	Thu						
24	Fri						
25	Sat	Holiday					
26	Sun	Holiday					
27	Mon						
28	Tue						

	March - 2023					
Date	Day	Information				
1	Wed					
2	Thu					
3	Fri					
4	Sat	Holiday				
5	Sun	Holiday				
6	Mon					
7	Tue					
8	Wed	Women's Day				
9	Thu	Monthly Holiday				
10	Fri	Monthly Holiday				
11	Sat	Holiday				
12	Sun	Holiday				
13	Mon					
14	Tue					
15	Wed					
16	Thu					
17	Fri					
18	Sat					
19	Sun					
20	Mon					
21	Tue					
22	Wed	Holiday – Ugadhi				
23	Thu					
24	Fri					
25	Sat	Holiday				
26	Sun	Holiday				
27	Mon					
28	Tue					
29	Wed					
30	Thu					
31	Fri					

	April - 2023							
Date	Date Day Information							
1	Sat	Holiday						
2	Sun	Holiday						
3	Mon	Holiday - Mahavir Jayanthi						
4	Tue							
5	Wed							
6	Thu							
7	Fri	Holiday – Good Friday						
8	Sat	Holiday						
9	Sun	Holiday						
10	Mon							
11	Tue							
12	Wed							
13	Thu							
14	Fri	Tamil New Year						
15	Sat	Holiday						
16	Sun	Holiday						
17	Mon							
18	Tue							
19	Wed							
20	Thu							
21	Fri							
22	Sat	Holiday-Ramzan						
23	Sun	Holiday						
24	Mon							
25	Tue							
26	Wed							
27	Thu							
28	Fri							
29	Sat	Holiday						
30	Sun	Holiday						

	May - 2023					
Date	Day	Information				
1	Mon	May Day – Holiday				
2	Tue					
3	Wed					
4	Thu					
5	Fri					
6	Sat	Holiday				
7	Sun	Holiday				
8	Mon					
9	Tue					
10	Wed					
11	Thu					
12	Fri					
13	Sat	Holiday				
14	Sun	Holiday				
15	Mon					
16	Tue					
17	Wed					
18	Thu					
19	Fri					
20	Sat	Holiday				
21	Sun	Holiday				
22	Mon					
23	Tue					
24	Wed					
25	Thu					
26	Fri					
27	Sat	Holiday				
28	Sun	Holiday				
29	Mon					
30	Tue					
31	Wed					

	June - 2023						
Date	Day	Information					
1	Thu						
2	Fri						
3	Sat	Holiday					
4	Sun	Holiday					
5	Mon						
6	Tue						
7	Wed						
8	Thu						
9	Fri						
10	Sat						
11	Sun						
12	Mon						
13	Tue						
14	Wed						
15	Thu						
16	Fri						
17	Sat						
18	Sun						
19	Mon						
20	Tue						
21	Wed						
22	Thu						
23	Fri						
24	Sat						
25	Sun						
26	Mon						
27	Tue						
28	Wed						
29	Thu						
30	Fri						

## **CALENDAR 2022 - 2023**

JUNE - 2022							
SUN		5	12	19	26		
MON		6	13	20	27		
TUE		7	14	21	28		
WED	1	8	15	22	29		
THU	2	9	16	23	30		
FRI	3	10	17	24			
SAT	4	11	18	25			

	JULY - 2022							
SUN	31	3	10	17	24			
MON		4	11	18	25			
TUE		5	12	19	26			
WED		6	13	20	27			
THU		7	14	21	28			
FRI	1	8	15	22	29			
SAT	2	9	16	23	30			

	AUGUST - 2022							
SUN		7	14	21	28			
MON	1	8	15	22	29			
TUE	2	9	16	23	30			
WED	3	10	17	24	31			
THU	4	11	18	25				
FRI	5	12	19	26				
SAT	6	13	20	27				

SEPTEMBER - 2022							
SUN		4	11	18	25		
MON		5	12	19	26		
TUE		6	13	20	27		
WED		7	14	21	28		
THU	1	8	15	22	29		
FRI	2	9	16	23	30		
SAT	3	10	17	24			

OCTOBER - 2022							
SUN	30	2	9	16	23		
MON	31	3	10	17	24		
TUE		4	11	18	25		
WED		5	12	19	26		
THU		6	13	20	27		
FRI		7	14	21	28		
SAT	1	8	15	22	29		

	NO	VEMB	ER - 2	022	
SUN		6	13	20	27
MON		7	14	21	28
TUE	1	8	15	22	29
WED	2	9	16	23	30
THU	3	10	17	24	
FRI	4	11	18	25	
SAT	5	12	19	26	

	DE	CEMB	ER - 2	022	
SUN		4	11	18	25
MON		5	12	19	26
TUE		6	13	20	27
WED		7	14	21	28
THU	1	8	15	22	29
FRI	2	9	16	23	30
SAT	3	10	17	24	31

JANUARY - 2023									
SUN	1	8	15	22	29				
MON	2	9	16	23	30				
TUE	3	10	17	24	31				
WED	4	11	18	25					
THU	5	12	19	26					
FRI	6	13	20	27					
SAT	7	14	21	28					

FEBRUARY - 2023								
SUN		5	12	19	26			
MON		6	13	20	27			
TUE		7	14	21	28			
WED	1	8	15	22				
THU	2	9	16	23				
FRI	3	10	17	24				
SAT	4	11	18	25				

	N	IARCH	l - 202	3	
SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	31
SAT	4	11	18	25	

	A	APRIL	- 2023	3	
SUN	30	2	9	16	23
MON		3	10	17	24
TUE		4	11	18	25
WED		5	12	19	26
THU		6	13	20	27
FRI		7	14	21	28
SAT	1	8	15	22	29

		MAY -	2023		
SUN		7	14	21	28
MON	1	8	15	22	29
TUE	2	9	16	23	30
WED	3	10	17	24	31
THU	4	11	18	25	
FRI	5	12	19	26	
SAT	6	13	20	27	

# SCHEDULE OF HOURS

1	7	_
~⁴	4	_

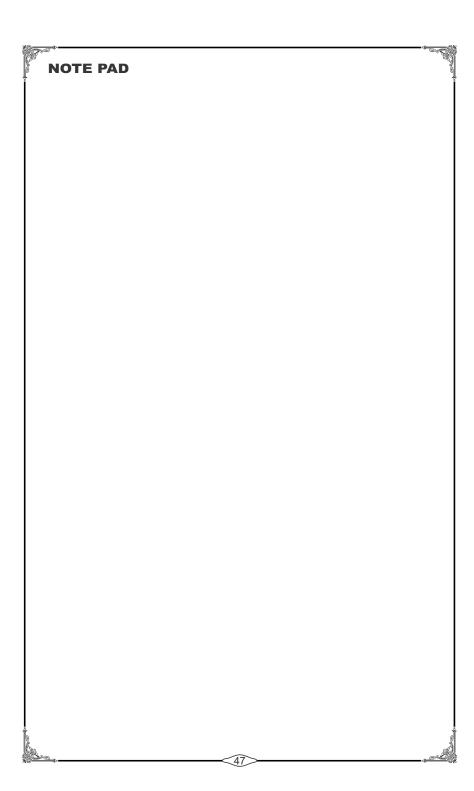
VI PERIOD 03.10 p.m. to 04.05 p.m.										
	BREAK 3.00 P.M. TO 3.10 P.M.									
V PERIOD 02.05 p.m. to 03.00 p.m.										
IV PERIOD 01.10 p.m. to 02.05 p.m.										
.M.	9 01.10	BEFF	II 'W'd !	30.10 J	1 BEF					
P.M.	01.10 o	3 .M.9 €	K 12.4	ВВЕР	глисн	I				
III PERIOD 11.40 a.m. to 12.40 p.m.										
1	N.A 0⊅.	It of .N	<b>1.</b> A 0€.	FAK 11	ВВ					
II PERIOD 10.30 a.m. to 11.30 a.m.										
1 PERIOD 09.30 a.m. to 10.30 a.m.										
I BELL 9.25 A.M. II BELL 9.30 A.M. Day / Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				

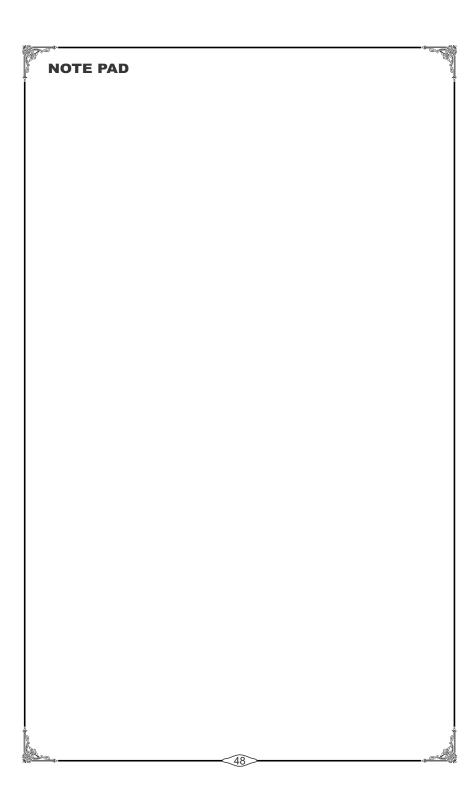
# LEAVE PARTICULARS

_Year:1/II		Principal				
		Hostel Warden				
Section:	Signature	Class Teacher				
	0,	Parents / Class Hostel Guardian Teacher Warden				
Major:	No. of Days Reason for Apply	Leave				
	No. of Days	for Leave				
. er	Date of	Absence				
Name:	S.	No.				

# LEAVE PARTICULARS

	Principal				
	Hostel Warden				
Signature	Class Teacher				
	Parents / Class Hostel Guardian Teacher Warden				
Reason for Apply	for Leave Leave				
No of Days	for Leave				
	Absence				
S	No.				











### **VIVEKANANDHA EDUCATIONAL INSTITUTIONS**

### **TIRUCHENGODE CAMPUS**

- \* SWAMY VIVEKANANDHA MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE
- ★ VIVEKANANDHA DENTAL COLLEGE FOR WOMEN
- **★ SWAMY VIVEKANANDHA COLLEGE OF PHARMACY**
- **★ VIVEKANANDHA COLLEGE OF NURSING**
- **★ VIVEKANANDHA SCHOOL OF ANM**
- **★ SWAMY VIVEKANANDHA PHYSIOTHERAPY COLLEGE**
- \* VIVEKANANDHA ALLIED HEALTH SCIENCE COLLEGE (Co-Ed)
- \* KRISHNA INSTITUTE OF OPTOMETRY AND RESEARCH
- **★ VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN (AUTONOMOUS)**
- **★ VIVEKANANDHA COLLEGE OF TECHNOLOGY FOR WOMEN**
- **★ VIVEKANANDHA INSTITUTE OF INFORMATION AND MANAGEMENT STUDIES**
- \* VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)
- **★ VIVEKANANDHA COLLEGE FOR WOMEN**
- **★ VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN**
- **★ KRISHNA COLLEGE OF EDUCATION FOR WOMEN**
- \* KRISHNASHREE COLLEGE OF EDUCATION FOR WOMEN
- \* VIVEKANANDHA VIDHYA BHAVAN MATRIC HIGHER SECONDARY SCHOOL
- **★ VIVEKANANDHA MEDICAL CARE HOSPITAL (VMCH)**

### **SANKAGIRI CAMPUS**

- \* SWAMY VIVEKANANDHA NATUROPATHY AND YOGA MEDICAL COLLEGE (Co-Ed)
- **★ VIVEKANANDHA PHARMACY COLLEGE FOR WOMEN**
- **★ VIVEKANANDHA NURSING COLLEGE FOR WOMEN**
- \* VIVEKANANDHA ANM SCHOOL
- **★ VIVEKANANDHA ARTS AND SCIENCE COLLEGE FOR WOMEN**
- ★ RABINDHARANATH TAGORE COLLEGE OF EDUCATION FOR WOMEN
- **★ VISWABHARATHI COLLEGE OF EDUCATION FOR WOMEN**

Elayampalayam - 637 205, Tiruchengode Tk., Namakkal Dt., Tamil Nadu.

Mobile: 94437 34670, 99655 34670.

Veerachipalayam - 637 303, Sankari Tk., Salem Dt., Tamil Nadu.

Mobile: 99425 34564, 97888 54417.